

HOTEL DES BALANCES
L U Z E R N
Charme & Excellence

Banquet- and Catering Documentation



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Thank your for...

... your interest in our hotel.

We have exceptional facilities to meet your needs. Choose from our elegant banquet rooms, comfortable conference rooms, or tastefully appointed meeting rooms. Modern interior design, coupled with our first-class service is the strong support you need for a successful event.

About us...

CENTRAL LOCATION

Picture your event in a historic building in the heart of Lucerne – with most spectacular view of the Reuss and the Covered Chapel Bridge. The picturesque Old Town, the amazing Swiss Alps and the many fantastic sights in the area, all add to the appeal of your event.

ROOMS

Our elegant, 4 Star Hotel has 56 tastefully appointed rooms in various categories, all of which, are comfortably equipped with a bath, shower (or both), a minibar, TV, radio and direct-dial telephone. Coffee and tea appliances are available.

Price on request - the rooms to a banquet are always available at the best possible price.

The Prices are per room and night in CHF, inclusive of service and VAT exclusive of taxes and buffet breakfast.

GASTRONOMIE

Newly opened on 1 April 2005, our restaurant is reborn with exciting new impulses and the unmistakable charm of the familiar. We have put considerable effort into creating a new sense of harmony with the elements that surround and inspire us... our unique location alongside the boundless energy of the Reuss River, our historical legacy in all its architectural splendour, and our passion for tasteful modern elegance. Rich, warm, natural tones unfold and the scene is set for our Chef Andy Fluri to perform his culinary magic.

Our '14 Gault-Millau-Point Award Winning' Culinary Artist and his crew, anxiously await the opportunity to spoil you at lunch or dinner with a superb rendition of classical French cuisine... or let us surprise you with a market fresh creation inspired by the season. Whether you are a connoisseur or simply appreciate good wines, you will surely find a superb selection on our Wine List.

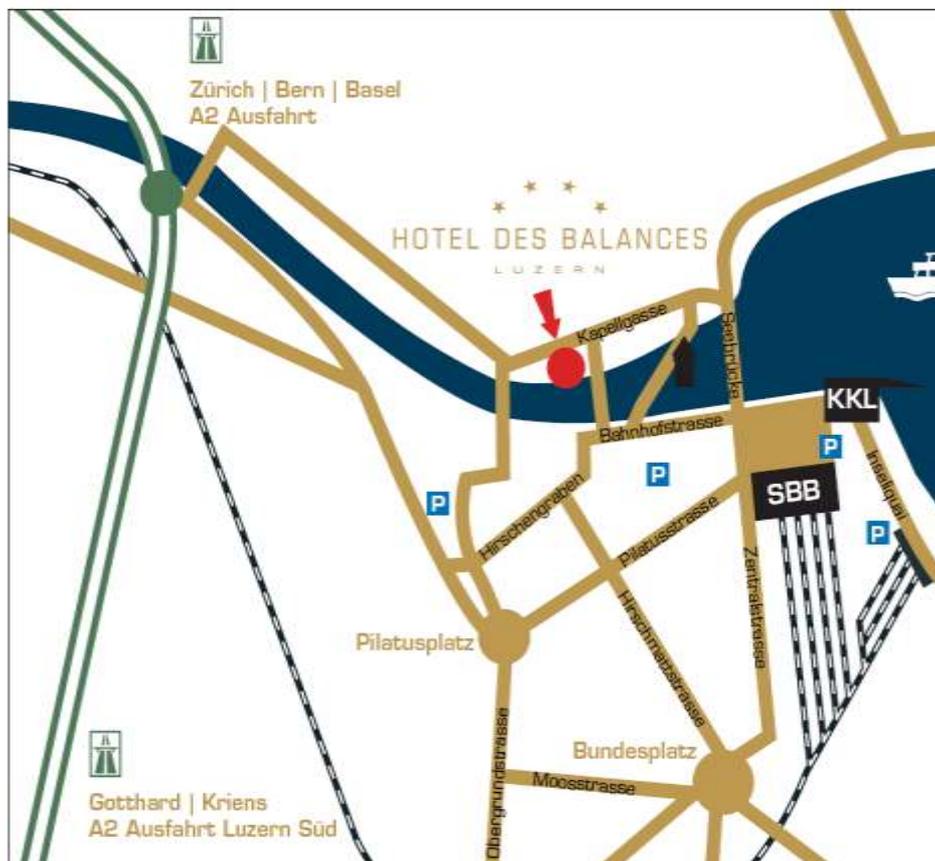


EASY ACCESS

With the motorway exit to Lucerne just minutes away from the Old Town, reaching the Hotel by car could not be simpler. And as most of the city's major car parks are within walking distance, your guests are sure to have a hassle-free journey.

DISTANCES

Basel 94 km
Geneva 274 km
Zurich 60 km
Bern 110 km
Chiasso 198 km



Planning Tips from A to Z

ATTENDANCE

We kindly request that you inform us of the approximate number of guests you are expecting, seven days beforehand. We must have a definitive number 48 hours prior to the event. You will be billed according to this 'guaranteed' attendance figure.

BALLROOM RENTAL

There are no additional room rental fees for Banquets on our premises.

BUFFET

It would be a pleasure for us to prepare a delicious made-to-order Dessert or Appetizer Buffet. Or would a Sunday Brunch be more appropriate?

CANCELLATION

Reservations are binding. Nevertheless, should it be necessary to cancel your existing confirmed reservation, the terms and conditions as stated in our AGB agreement (general terms and conditions) legally apply.

CANDELABRA

Our five-pronged silver candelabras are sure to add an elegant touch to your event.

CHILDREN

It would be our pleasure to prepare a separate Children's Menu to accommodate your young guests.

CORKAGE FEE

In the event that your favourite wine does not appear on our wine list, we would of course do our best to order it for you. However, if you would still prefer to bring your own wine, a CHF 40.00 per bottle corkage fee will apply.

COCKTAILS

Starting off with an aperitif is an ideal way to get your event off on the right foot. We could serve your party in our Hotel lobby, on our Lobby terrace or directly in one of our Banquet rooms.

EQUIPMENT RENTAL

Technical equipment such as OHP, projector screens, podiums, etc. are at your disposal.
(Prices upon request)

FIREWORKS

Unfortunately, igniting fireworks is strictly prohibited.

FLORAL ARRANGEMENTS

A tasteful floral arrangement appropriate for the occasion can brighten up any event.

MENUS

Our menu suggestions are guaranteed to provide your guests with an unforgettable culinary experience. Naturally, we will do our utmost to cater to your personal wishes.

MENU (PRINTING)

Your menu will be printed free of charge (including your personal text and motif) on white card stock. Colour printing carries an additional charge of CHF 1.00 per person/menu card.

MUSIC/ENTERTAINMENT

It would be a pleasure to assist you in engaging a performing artist. If you wish to provide your own musical entertainment, a piano is at your disposal. In the event that the piano requires tuning, the costs will be charged directly.

PAYMENT

Your bill is payable by cash, EC-direct, Postcard, Euro-/Mastercard, Visa, American Express and Diners Club. Upon request an approval invoice with pay-in slip will be sent.

PIANO

See Music/Entertainment

DEPOSIT

We reserve the right to request a deposit for larger events.

PROLONGATION

After 12.30 a.m. (and until 4 a.m. maximum) an additional fee of CHF 200.00 per hour will apply.

RESERVATIONS

We welcome the opportunity to discuss your event with you personally. Please call us to arrange an appointment in advance.

SPEECHES, SKITS, ENTERTAINMENT

We recommend contacting us early about any speeches, skits and/or other entertainment you may have planned for your banquet; in order to ensure that the schedule progresses smoothly, we advise coordinating a compatible timetable with our staff.

TABLE DECORATIONS

At your request we will gladly decorate your tables with rose petals and/or our spectacular candelabras free of charge. Naturally, we are at your service and will make every effort to meet any special decorating needs you may have. Feel free to consult our staff, we would be happy to assist. Prices will vary according to the decoration.

WEDDING CAKE

The 'PERFECT' Wedding Cake is the crescendo of a perfect wedding. Confiserie Bachmann in Lucerne has just what you are looking for. Their assortment of Wedding Cakes will astound and delight you. Or if you would prefer to bring one of your own, we can integrate your cake into the Dessert Buffet at no extra charge. Otherwise, an additional service charge of CHF 5.00 per person will apply.

SALLE DES BALANCES

Area 108 m²

Length 12 m / Width 9 m

Height 2,75 m

round tables	max. 72 persons
Board table	max. 24 persons
U-Shape	max. 24 persons
Apéro-Style	max. 90 persons



BELLEVUE

Area 75 m²

Length 15 m / Width 5 m

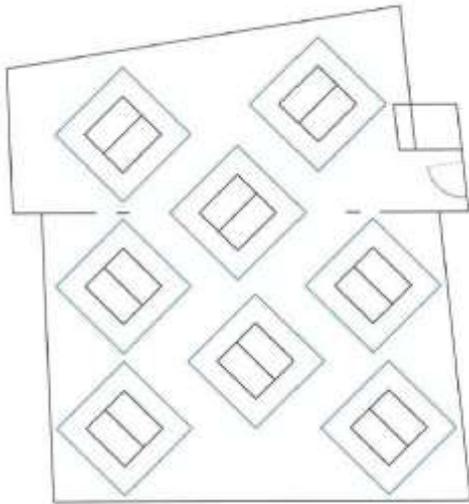
Height 2,28–2,65 m

Board table	max. 34 persons
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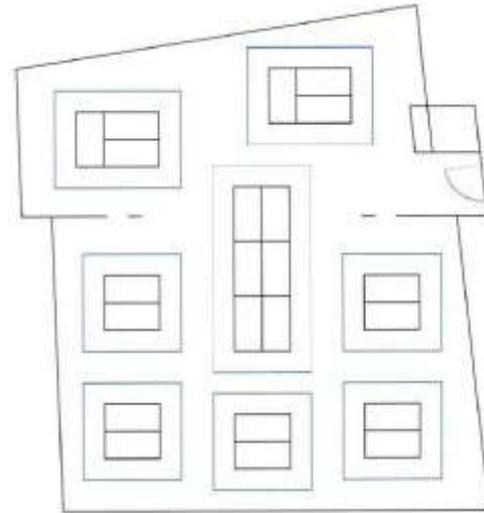


Setup and seating

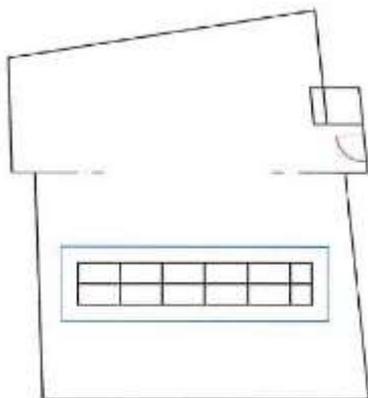
SALLE DES BALANCES



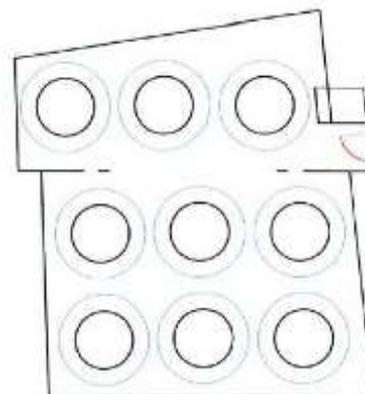
Rectangular tables
Maximum seating capacity: 32



Rectangular tables
Maximum seating capacity: 42

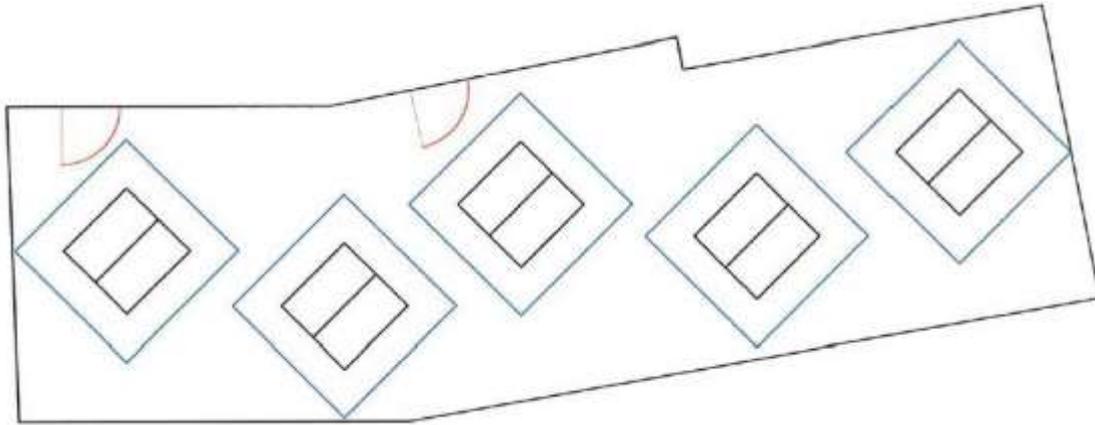


Board table
Maximum seating capacity: 20

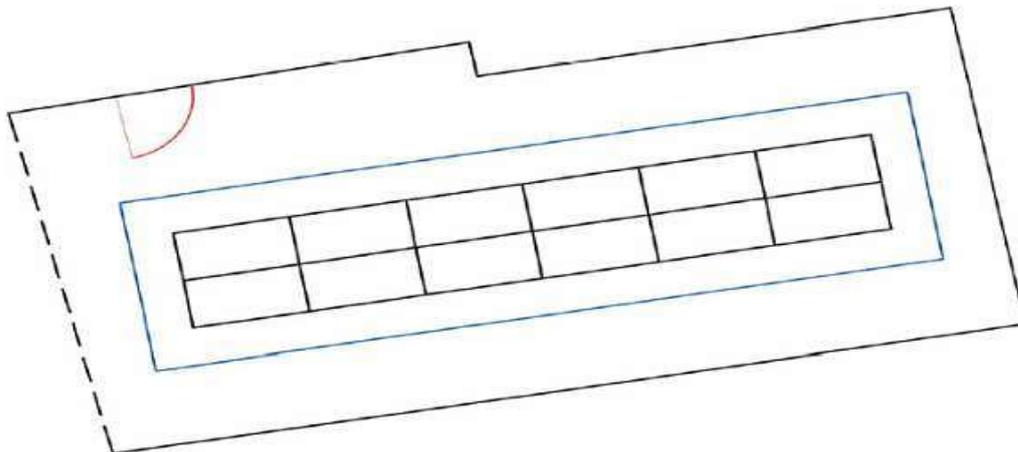


Round tables
Maximum seating capacity: 72 (sehr eng)

BELLEVUE

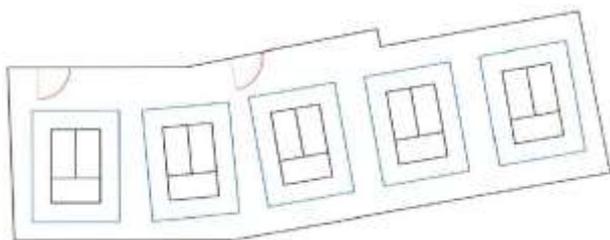


Angular tables
 Maximum seating capacity: 20

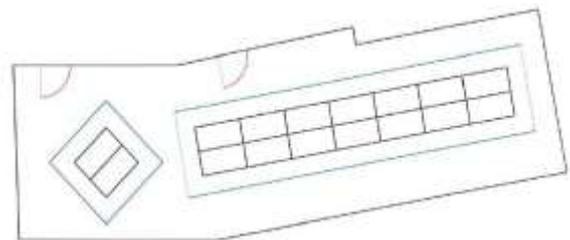


Board table Bellevue II (50 m²)
 Maximum seating capacity: 22

Board table Bellevue (75 m²)
 Maximum seating capacity: 32



Angular tables
 Maximum seating capacity: 20



Board table with children's table
 Maximum seating capacity: 26 + 6

Caterings

Whether it be down a romantic candlelit path through a wood to a grand castle or a party tent, from 10 persons upwards your Balances Catering Service is on the road just for you. From a 'crazy cocktail' to an elegant Gala Dinner, at your request we will take on the entire organization down to the most minute detail. Our creative and market fresh cuisine, coupled with the professional service provided by our Event Team is your guarantee for an exceptional event.

TERMS AND CONDITIONS

Dining	per usage
We will be happy to create a menu for you in compliance with your wishes and budget.	
Drinks / Beverages	
Provided by us	per usage
In the event that you wish to serve your own wine, a corkage fee of CHF 40.— per bottle will be charged.	
Cover charge	
Per place setting	CHF 14.00
Glasses(also for aperitif), cutlery, tableware.	
This cost will not apply if provided for and billed by the owner of the venue.	
Decorations	
Silver, 5-pronged candelabra	CHF 50.00 per piece
Incl. candles	
Basic candles	free of charge
Flowers: Rose petals (House deco)	free of charge
Special requests:	upon request
Our inhouse florist Ms Irma Schaller, Belflor, Will be happy to share her talent for creating the perfect floral arrangement with you.	
Other decorating ideas	upon request
Transportation costs	
Within the city of Lucerne	CHF 100.00
Outskirts of Lucerne	CHF 150.00
Personal costs	
Professional Service Staff	CHF 45.00 per person/hour
Chef de Service	CHF 55.00 per hour
Dishwasher	CHF 35.00 per hour
Cook	CHF 45.00 per hour
Executive Chief	CHF 65.00 per hour

Locations

Have you found the ideal venue for your catered event? If not, may we suggest two of Lucerne's coveted attractions?

GESELLSCHAFTSHAUS DER HERREN ZU SCHÜTZEN, LUZERN

The home of the society of 'der Herren zu Schützen' is an exceptional choice for your festivities.

The magnificent Ballroom on the first floor will take your breath away. It is a perfect setting for banquets of up to 100 guests and for Cocktail Parties of up to 150. This historical architectural masterpiece is ideally situated in the centre of Lucerne's Old Town.



SCHLOSS MEGGENHORN, MEGGEN

This is a castle that has the power to make your dream a reality. Set on a hillside, overlooking the Lake of Lucerne with a picture-postcard view of the Alps. Escape from the hustle and bustle of the city and treat yourself and your guests to a festive Dinner surrounded by the magic that is Meggenhorn Castle. Relax and enjoy the moment together with 50 – 80 of your guests. (Banquet max. 60 persons)

